

**City of Gold Hill City Council
Meeting Minutes
February 10, 2020**

Mayor Newport called the meeting to order at 6:01 p.m.; immediately followed by the **Pledge of Allegiance**.

1) Roll Call: Mayor Newport, Councilors Canon, Hinkley, Lowe, Palmer, and Studebaker responded as present. Councilor Wilson was excused and submitted a Proxy Vote Notification, nominating Councilor Palmer as her proxy. **QUORUM PRESENT.**

2) Agenda Adjustments – NONE

3) Public Input

Mike Creek has worked on fire breaks before and is interested in doing one for the City.

4) Public Hearing - NONE

5) Presentations – Justin Bates – Chief of Strategic Services Jackson County Fire District 3

Justin Bates presented the Council with a Summary Wildfire Risk Assessment of the City, which was created by a house to house survey. Of the 532 primary structures, 480 are considered hazardous to firefighter safety, mostly due to overhead power risk. 32 structures were considered extremely dangerous. He encouraged awareness of our risk for fire here in Gold Hill.

6) Staff Reports – Key Financial Indicators and Audit Update – City Recorder

City Recorder Simpson reported 115 current business licenses and 556 active utility accounts. The bank balance currently stands at ~\$612k, an increase of \$38k from the previous month. The FY18-19 Audit is still ongoing, the Auditors have run into an issue with the amount of revenue not reconciling, and they are going to have to dig deeper to determine the issue.

7) Proclamations – NONE

8) Resolutions

8.1 A RESOLUTION EXTENDING WORKERS' COMPENSATION COVERAGE TO VOLUNTEERS OF GOLD HILL

A Resolution was proposed to extend workers' compensation coverage to volunteers. Councilor Lowe moved that the Council approve Resolution 2-R-20 as presented. Councilor Hinkley seconded. All Councilors present voted in favor. **MOTION PASSED.**

9) Ordinances – NONE

10) Consent Agenda

10.1 Approval of City Council Meeting Minutes for January 27, 2020

Councilor Hinkley moved to approve the City Council Meeting Minutes for January 27, 2020. Councilor Canon seconded. All Councilors present voted in favor, except for Councilor Lowe, who abstained due to his absence from that meeting. **MOTION PASSED.**

11) Old Business

11.1 Update regarding search for new City Manager

The list of candidates has been narrowed down to four candidates based on a point system of criteria, and a list of questions to ask during the interview have been decided upon. Interviews will be conducted on Tuesday, February 11, 2020 through Skype.

11.2 2020 Goal Setting

Mayor Newport had a list of goals put together. Carol Holm also submitted her list of goals for the City. Mayor Newport suggested that if we hire a City Manager by the end of February, then maybe by April we could have a community wide event where we present our 18 topics and get community involvement with the goals.

12) New Business

12.1 Cyber Security

Councilor Lowe is concerned about the City's level of cyber security, as the City of Tillamook was recently completely shut down by hackers. He wants to make sure that it is priority for us to be aware of cyber security.

12.2 Gold Valley Little League Sponsorship

The Gold Valley Little League submitted their annual request for sponsorship. Due to the City having been a sponsor for three or more years, it qualifies for the Legacy Package, which is a donation of \$400, but there was consideration for continuing with the Grand Slam Package, a donation of \$600, because the Little League is such an important part of our community. There were arguments in favor of both options. Mayor Newport called for a motion. Councilor Palmer made the motion that we donate \$600 to the Gold Valley Little League 2020 season. Councilor Canon seconded. Councilors Canon, Hinkley, Palmer, and Wilson voted in favor. Councilors Lowe and Studebaker voted against. **MOTION PASSED.**

13) Interim City Manager Report

Interim City Manager Simpson said that she was looking for a new administrative clerk, and that she was also advertising for a second public works employee. The new computer hardware will be installed in the next week or two. She also suggested the possibility of changing the utility bills to a postcard rather than a two-sided color document for cost savings.

14) Mayor Comments

Mayor Newport said that he has been receiving negative feedback about the meeting lengths, but he feels that a lot of things have been getting done, and that takes time. He is open to any suggestions on changing the meeting format.

SOREDl reached out and let the Mayor know that USDA and EDA will be visiting Gold Hill on Thursday, February 27, at 2 pm.

15) Councilor Comments

Councilor Canon gave praise for getting the audits done. This Council is getting things done.

Councilor Hinkley gave an update on getting the Council Chambers wired for streaming the Council meetings. It is very close to completion. Patrick Elementary is selling donuts as a fundraiser. Social media is being overrun with false information about the new jail, so be aware of the facts.

Councilor Studebaker said that Commissioner Roberts was in Salem today advocating for small towns with fire risk, including us. On Friday, Hanby's AVID group will be making a presentation of art created for the senior center.

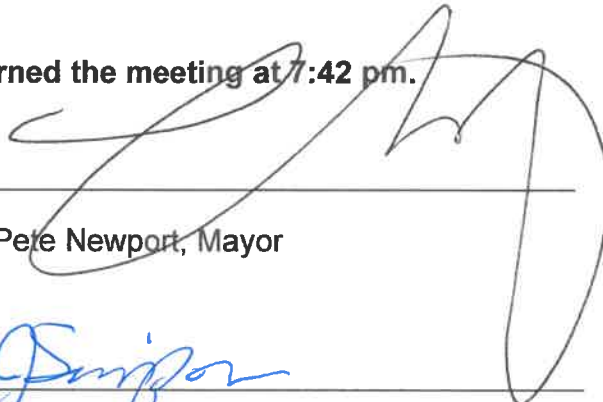
Councilor Lowe did a walkabout with Freshwater Trust in Lampman Park, examining the forthcoming project, and the potential is exciting. It will be a tremendous benefit to the City.

The Councilors discussed the next day's interviews for City Manager and agreed to complete their grading matrices as soon as possible, so that they could move on to the next round.

Mayor Newport adjourned the meeting at 7:42 pm.

Minutes Approved by: _____

Pete Newport, Mayor



5/18/2020

Attested by: _____



Jessica Simpson, City Recorder