

**City of Gold Hill City Council
Meeting Minutes
January 6, 2020**

Mayor Newport called the meeting to order at **6:00 p.m.**; immediately followed by the **Pledge of Allegiance**.

1) Roll Call: Mayor Newport, Councilors Canon, Hinkley, Lowe, Palmer, Studebaker, and Wilson responded as present. **QUORUM PRESENT.**

2) Agenda Adjustments – NONE

3) Public Input

Amy Fann invited the Council to an event at the Library on Saturday, January 25 at 4:00 pm. The Gold Hill One Community group had a copy of Resolution 05-R-19 framed, and they want to present it to the City.

4) Public Hearing

4.1 Land Use Hearing regarding an application for a Comprehensive Plan Amendment from Industrial to Residential and a Change of Zone from (M1) Light Industrial to (R-1) Low Density Residential for property located at 1515 2nd Avenue, Gold Hill Oregon. Said parcel is legally described as 36-3W-16CD, Tax Lot 3200. The application is in conjunction with an application for a Minor Land Partition, which would divide the existing tax lot into three separate tax lots.

The Land Use Hearing was opened with the Planning Staff Report regarding the Minor Land Partition, presented by Ryan Nolan, the City's contracted Planner through the Rogue Valley Council of Governments (RVCOG). Mr. Nolan's report recommended conditional approval.

The Applicant, Mark Huttema, gave his testimony next. He explained that he wanted to make a portion of his industrial lot residential so that he could explore the possibility of financing a residential subdivision.

Several members of the community spoke during the opportunity for public comment. Most of the comments were concerns that opening up the currently closed ends of 4th and 5th Avenue would increase the amount of traffic through streets that are very narrow.

Mr. Huttema's rebuttal was that though 5th Avenue would be opened up, most of the traffic would choose instead to use his private driveway across the railroad tracks, which exits onto 2nd Avenue.

After his rebuttal, the hearing was closed. Councilor Wilson moved that the City Council acting as Planning Commission approve File MIP 20-01 to permit a minor partition creating three lots out of property described as map number 36-3W-16CED Tax Lot 3200. Her Motion incorporated the findings and facts and the conditions of approval recommended by staff in its report January 6, 2020. Councilor Palmer seconded. All Councilors in favor. **MOTION PASSED.**

The second portion of the first application was for the zone change of the previously partitioned Tax Lot. As the details were already discussed, the hearing moved quickly to Motion. Councilor Hinkley moved that the City Council acting as Planning Commission approve File CPMA 20-01 to permit a comprehensive plan amendment and zoning map amendment for a section of map number 36-3W-16CED Tax Lot 3200. Her Motion incorporated the findings and facts and the conditions of approval recommended by staff in its report January 6, 2020. Councilor Lowe seconded. All Councilors in favor. **MOTION PASSED.**

4.2 Land Use Hearing regarding an application for a Site Plan Review for a proposed 10,000 square foot steel building on an existing (M1) Light Industrial lot identified as 36-3W-16CD, Tax Lot 3300. The building would be erected for potential future light manufacturing use.

The Land Use Hearing was opened with the Planning Staff Report regarding the Minor Land Partition, presented by Ryan Nolan, the City's contracted Planner through the Rogue Valley Council of Governments (RVCOG). Mr. Nolan's report recommended conditional approval.

After the Applicant's testimony, there was some public comment involving the amount of sound that the industrial building would invoke on the nearby residential area. The distance required as a buffer, including the railroad tracks, seemed to indicate that it wouldn't be much of a problem.

After the hearing was closed, Councilor Hinkley moved that the City Council acting as Planning Commission approve File SR 20-01 to permit the construction of a 10,000 square foot building located at 1515 2nd Avenue. Her Motion incorporated the findings and facts and the conditions of approval recommended by staff in its report January 6, 2020. Councilor Canon seconded. All Councilors in favor. **MOTION PASSED.**

5) Presentations – NONE

6) Staff Reports – Audit Update and Key Financial Indicators, Municipal Court, JCSO Contract, VisionMS – City Recorder

City Recorder Simpson reported that the FY17/18 Audit was wrapping up, and the Auditors expected to be done with both FY17/18 and FY18/19 by the end of the month. The Municipal Court is still on hold, pending the new VisionMS install, which will be happening in early February. Simpson requested permission to hire the Court Clerk that the Judge requested, and received it. She also recommended to the Council that the JCSO Contract for a Code Enforcement officer not be signed, and that the City hire a part-time employee instead, for a cost savings.

7) Proclamations – NONE

8) Resolutions – NONE

9) Ordinances – NONE

- 10) Consent Agenda:** to be approved by a single motion in the affirmative; Council Member(s) may elect to pull any and all items which will then be automatically added as the next item under section “12) – NEW BUSINESS”

10.1 Approval of City Council Meeting Minutes for December 16, 2019

Councilor Hinkley moved that the Minutes from the December 16, 2019, Council Meeting be Approved as written. Councilor Canon seconded. All Councilors in favor. **MOTION PASSED.**

11) Old Business

11.1 Update regarding search for new City Manager

The Council agreed that the application period for the City Manager position ended on December 31, 2019, and they were ready to proceed with reviewing the applicants. Councilor Lowe suggested that Simpson contact CIS Pre Loss to determine if the Councilors should be meeting in Executive Session to discuss resumes. They agreed to hold a Special Council Meeting on the following Monday, January 13, 2020, to begin the process of reviewing resumes.

11.2 Motion to Approve Wastewater Master Plan

Because the Council had previously met in a Work Session with Civil West to review the Wastewater Master Plan, they confidently headed straight to the Motion. Councilor Palmer made a Motion that the final Wastewater Master Plan approved by the DEQ in

December 2019 be approved by the Council. Councilor Wilson seconded. All Councilors in favor. **MOTION PASSED.**

11.3 2020 Goal Setting

Mayor Newport asked the Councilors for each of their thoughts on what goals we should be focusing on in 2020. Councilor Canon was concerned for our fixed income residents, and he wanted to advance our water and wastewater plans. Councilor Hinkley brought up fire mitigation. Councilor Studebaker wants a second Public Works employee, and he'd like to see Charter revision. He also mentioned sprucing up the sports park, and the senior center. Councilor Palmer agreed with all of the previous comments, and wants to see more trails for hiking and biking. Councilor Wilson said the same. Councilor Lowe wants to see more code enforcement. The Mayor listed policing, fixing the streets, welcome kiosks with cameras, and the DRP fishing platform.

Lori Hettman mentioned that the next Citywide Cleanup would be May 2.

The Mayor asked everyone to continue focusing on the goals, so that they could be finalized at the next Council meeting.

12) New Business - NONE

13) Interim City Manager Report – NONE

14) Mayor Comments – NONE

15) Councilor Comments – NONE

16) Next Meeting Agenda Items – January 27, 2020

- a. Press Releases for Audit Completion**
- b. Committee/Commission Appointments**
- c. Budget Committee Applications**
- d. Finalize 2020 Goals**

Mayor Newport adjourned the meeting at 8:04 pm.

Minutes Approved by: _____


Pete Newport, Mayor

Attested by: _____


Jessica Simpson, City Recorder