

**City of Gold Hill City Council
Meeting Minutes
November 18, 2019**

Mayor Newport called the meeting to order at **6:00 p.m.**; immediately followed by the **Pledge of Allegiance**.

- 1) Roll Call:** Mayor Newport, Councilors Canon, Hinkley, Lowe, Palmer, Studebaker, and Wilson responded as present. **QUORUM PRESENT.**

2) Agenda Adjustments

Mayor Newport adjusted the order of Presentations 5.2 and 5.3; Lorraine Parks graciously agreed to go last.

3) Public Input

Mary Buckley Mikkelsen reported that CanDo has a machine to move the dirt for the skate park building overlook.

Colleen Padilla, Director of SOREDI, announced that all 15 jurisdictions in the Rogue Valley signed a Proclamation to make the area the most business friendly region on the West Coast. SOREDI took all the signatures and had them made into a plaque that was presented to the City of Gold Hill. Plaque will be hung in City Hall.

Lori Hettman gave an update on the Christmas decorations. With thanks to Tony Wilson and Medford Fabrication, wreath brackets were built and installed on the street lights downtown. The Jackson County Fire Department hung the lights on the Christmas tree at the Library, in preparation for the Tree Lighting Ceremony on December 7. She noted that Santa Claus would also be at the Library that day.

4) Public Hearing – NONE

5) Presentations

5.1 U.S. Census Bureau – Dr. Michelle Maher

Dr. Maher gave a presentation on the upcoming 2020 Census, and what the City can do to help get the word out. She provided media packets, and the City will include the information in the February newsletter, and on our website.

5.2 Lampman Park Improvements – Freshwater Trust – Eugene Wier

Eugene Wier's presentation on planting native species along the banks of Lampman Park, in order to lower the temperature of the Rogue River, was well received. Councilor Studebaker had some reservations about signing a 20 year lease that could possibly prohibit the City from installing a boat ramp at a later point. The Mayor decided to schedule a public hearing on the matter for December 16th's Council Meeting. Wier

stressed the importance of making a timely decision, as he needs to begin planning early next year.

5.3 Disabilities Recreation Project Inc. (DRP) – Lorraine Parks and Richard Anderson

Lorraine Parks and Richard Anderson provided details and drawings of the handicapped accessible fishing platform that they would like to have installed above the water intake plant. They asked that the City of Gold Hill help out by handling the permitting aspect of the project, and that a Resolution be drafted with that language. The Council agreed it was a fine idea, and that a Resolution would be drafted.

6) Staff Reports – Key Indicator and Financial Report – City Recorder

City Recorder Simpson reported the following key indicators:

1. Total bank balance: Approximate \$558k
2. Active Utility Accounts: 552 (unchanged, no new billing yet)
3. Active Business Licenses: 110, an increase of two
4. Jobs – A future key indicator to be tracked
5. Building Permits pulled: 2 (also unchanged)

7) Proclamations – NONE

8) Resolutions – NONE

9) Ordinances – NONE

10) Consent Agenda:

10.1 Approval of City Council Meeting Minutes for November 4, 2019

10.2 Approval of City Council Meeting Minutes for November 6, 2019

Councilor Hinkley Moved that the Meeting Minutes for both November 4 and 6 be approved as written. Councilor Canon seconded. All in favor; **MOTION PASSED.**

11) Old Business – NONE

12) New Business

12.1 Update regarding search for new City Manager

There has been some interest in the position. Two of the three previous candidates that Councilor Lowe reached out to are interested

Dale Shaddox was present at the meeting, and once again offered his support to the City.

The Mayor called for a 3:30 pm Personnel Committee meeting the next day to update the City Manager/Recorder job description.

13) Interim City Manager Report

Interim CM Simpson reminded the Council that they had been signed up for a Municipal Fundamentals Training on December 11th, and encouraged them all to attend.

14) Mayor Comments

The Mayor asked Interim CM about the issue with water bills not being sent out. Interim CM Simpson explained the computer error that occurred during billing, and that the website was immediately updated to inform citizens that they may not receive a bill.

15) Councilor Comments

Councilor Studebaker informed the Council that he had received an ~~\$800~~ 1,200.00 donation towards kitchen equipment for the Senior Center.

1,200.00
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Councilor Hinkley announced that she would gladly put notices on the website for citizens if they would email her the information.

Councilor Lowe wanted to make sure that leaf pick up was ongoing. Interim CM Simpson confirmed that it was.

Mayor Newport adjourned the meeting at 7:57 pm.

Minutes Approved by: _____

Pete Newport, Mayor

Attested by: _____

Jessica Simpson, City Recorder