

**City of Gold Hill City Council  
Meeting Minutes  
October 7, 2019**

Mayor Newport called the meeting to order at **6:02 p.m.**; immediately followed by the **Pledge of Allegiance**.

- 1) Roll Call:** Mayor Newport, Councilors Canon, Hinkley, Lowe, Palmer, Studebaker, and Wilson responded as present. **QUORUM PRESENT.**

**2) Agenda Adjustments – NONE**

**3) Public Input**

Carol Holm gave an update on the progress of Christmas decorations.

Gus Wolf asked if the public input portion of the meeting could be moved to the end, so that the public could hear the presentations and then give informed comments. Mayor Newport explained to him that he usually calls for any last inputs from the public before closing the meeting each week.

Anita Frobek and Nikki Johnson were both concerned that their last few water bills had been excessively high.

Chris Stanley was troubled that a resolution had been passed to raise the base rate of the water services, but that the raise was not reflected in the bills. She asked that the system be updated with the new water and sewer base rates.

**4) Public Hearing – NONE**

**5) Presentations – Gold Hill Whitewater Park - Alex Campbell/John Vial**

Alex Campbell from Oregon Regional Solutions and John Vial, Director of Parks for Jackson County, spoke at length with the Council about the options the City has for working with the County on shared responsibility for the Whitewater Park. Director Vial said that he would provide more data about the services they could offer.

**6) Staff Reports**

**a. Public Service Coordinating Committee (PSCC) Meeting Report -**

**Councilor Lowe** – Councilor Lowe attended the meeting and said they are doing some good things. He is now our Liaison with the Committee, and he will keep us up to date with what they are doing.

**b. Personnel Committee Benefits Package Report – Mayor Newport –**

Mayor Newport reported that the city is looking for alternatives to CIS and PERS.

**7) Proclamations – NONE**

**8) Resolutions - NONE**

**9) Ordinances – NONE**

- 10) Consent Agenda:** to be approved by a single motion in the affirmative; Council Member(s) may elect to pull any and all items which will then be automatically added as the next item under section “12) – NEW BUSINESS”

**10.1 Approval of City Council Meeting Minutes for September 23, 2019**

Councilor Studebaker moved that the Meeting Minutes be approved; Councilor Lowe seconded. All other Councilors were in favor, with the exception of Councilor Wilson, who abstained. **MOTION PASSED.**

**11) Old Business**

**11.1 AB2019-033 Municipal Court Judge’s Employment Contract – City Manager Staven**

Attorney Jen Zammetti appeared before the Council to discuss the Municipal Court. She brought up the need for the systems and forms to be in place first, but she’s willing to do the work. She also noted that she would not be able to start as the Judge until November 1, due to training requirements.

City Manager Staven noted that there was a conflict between our Charter and an Ordinance. The Charter states that a Judge should be appointed; while Ordinance 88-003 states that the Judge should be elected.

Motion was made by Councilor Lowe that Judge Zammetti should be seated using an emergency ordinance, and then to place her on the ballot in the November 2020 election. Seconded by Councilor Palmer; all Councilors voted in favor. **MOTION PASSED.**

**12) New Business**

**12.1 AB2019-034 Authority to destroy documents per the current records retention schedule**

Councilor Wilson made the Motion to authorize city staff to perform in-house records destruction per the schedule. Councilor Hinkley seconded the Motion. All Councilors voted in favor. **MOTION PASSED.**

**13) City Manager Report**

City Manager Staven had nothing to report.

**14) Mayor Comments**

Mayor Newport said that the League of Oregon Cities annual conference was full of useful information, and he and the Councilors brought back lots of new ideas for Gold Hill. He also

spoke well of the ACCESS Mayors United dinner. He reminded everyone of the 100 Years of Jackson County Library celebration, to be held on October 19 at 5:30 pm.

**15) Councilor Comments**

Councilor Lowe commented on his tour of the Bend water facility during the League of Oregon Cities conference. His two main takeaways were that (1) their failure to do good community outreach prior to the installation led to lots of litigation and (2) a good water facility should plan for the future and be scalable.

Councilor Studebaker asked that Ron and Judee Brown be reimbursed for the water damage their residence incurred during flooding that was caused by the city's inadequate storm protection. He suggested that we split the bill with them, since part of the damage was due to the property owner's negligence.

Mayor Newport told City Manager Staven that he had spoken with the auditors, and the 17/18 trial balance needed to be generated and sent to them.

**Mayor Newport recessed the meeting at 8:11 pm.**

Minutes Approved by: \_\_\_\_\_

Pete Newport, Mayor

Attested by: \_\_\_\_\_

Jessica Simpson, City Recorder