

City of Gold Hill City Council
Meeting Minutes
September 23, 2019

Mayor Newport called the meeting to order at **6:01 p.m.**; immediately followed by the **Pledge of Allegiance**.

- 1) Roll Call:** Mayor Newport, Councilors Canon, Hinkley, Lowe, and Studebaker responded as present. **QUORUM PRESENT.** Councilors voted to excuse Councilors Palmer and Wilson from the proceedings. Councilor Palmer wrote in a proxy vote for issues 12.1 – 12.3.

2) Agenda Adjustments – NONE

3) Public Input – NONE

4) Public Hearing – NONE

5) Presentations - VisionMS Accounting Software – Scott Stickel

Scott Stickel gave an excellent presentation on the Vision software.

6) Staff Reports – NONE

7) Proclamations – NONE

8) Resolutions – NONE

9) Ordinances – NONE

10) Consent Agenda:

10.1 Approval of City Council Meeting Minutes for September 9, 2019

Councilor Hinkley moved that the Meeting Minutes be approved; Councilor Canon seconded. All other Councilors were in favor. **MOTION PASSED.**

11) Old Business – NONE

12) New Business – NONE

12. 1 AB2019-028 Commitment to Procure 509 each Water Meters and an option for 50 additional at the award unit price.

After discussion, the Council decided to revise the Motion to procure 550 water meters, with an option for an additional 50. Councilor Lowe moved that the Motion be approved; Councilor Hinkley seconded. All in favor, including Councilor Palmer's vote by proxy. **MOTION PASSED.**

12.2 AB2019-029 Authority for City Manager to enter into a licensing agreement with City of Gold Hill and Vision Municipal Solutions, LLC for accounting software products and system support service using a multi-year, no-interest payment term.

Councilor Hinkley moved that the Motion be approved; Councilor Canon seconded. All in favor, including Councilor Palmer's vote by proxy. **MOTION PASSED.**

12.3 AB2019-030 Authority for City Manager to negotiate an employment contract with Jen Zammetti for Municipal Judge services.

Councilor Lowe moved that the Motion be approved; Councilor Canon seconded. All in favor, including Councilor Palmer's vote by proxy. **MOTION PASSED.**

12.4 AB2019-031 Transient Lodging Tax Review Committee Appointments

Mayor Newport announced his choices for the Committee appointments: Rob Lowe, Sam Hefner, Jody Holder, and Thom Canon. He asked Councilor Lowe to be the Chair, and Councilor Lowe accepted the position.

12.5 AB2019-032 Authority for City Manager to Post Commission/Committee Opening for 1) Planning Commission – 3 members, 2) Parks Commission – 3 members, 3) Ethics Commission – 3 members, 4) Utilities Advisory Board – 3 members, 5) Public Works Advisory Board – 3 members

The Council consented to City Manager Staven posting the Commission/Committee openings. There was some discussion regarding whether to allow non-residents to participate. It was agreed that some commissions should be citizens only, and that it would be reviewed on a case by case basis.

13) City Manager Report

City Manager Staven gave an update on the upcoming trip to Bend for the League of Cities conference. He also gave out travel packets to the participants.

He then presented a request from Grandma Aggie to obtain a fishing license, to catch one fish with a ceremonial net. She wanted a letter of support from the City to the Governor for this privilege. Mary Buckley Mikkelsen pointed out that unless her request for a ceremony was supported by the Siletz Tribe, it was not an official ceremony. The Council decided to table the discussion, and Ms. Buckley Mikkelsen agreed to do research and determine if this was a sanctioned ceremony.

City Manager Staven then announced that he was due for his 90 day review. He invited all Gold Hill citizens to complete the review form, which was supplied at the meeting, and uploaded to the website.

14) Mayor Comments

Mayor Newport was excited for everyone to attend the LoC Conference in Bend. There were some interesting topics on the agenda that he was looking forward to.

He also asked that we celebrate the audits being caught up after October 21.

The Mayor invited everyone to attend the Mayors United fundraiser for ACCESS on October 4, 2019.

15) Councilor Comments

Councilor Lowe announced that he would be attending a Public Safety committee meeting with the Jackson County Sheriff's Office. They would be discussing the new jail and mental health services. He said that he would report back with information.

He also brought up the idea of speaking with Josephine County transit about having their commuter bus stop in Gold Hill, rather than outside of the city limits.

Councilor Hinkley gave an update on the web streaming of council meetings. She has requested that City Manager Staven get an internet drop point installed in the Chambers, as the wifi streaming is extremely delayed.

Mayor Newport recessed the meeting at 7:38 pm.

Minutes Approved by: _____

Pete Newport, Mayor

Attested by: _____

J. Simpson
Jessica Simpson, City Recorder