

**City of Gold Hill City Council
Meeting Minutes
July 15, 2019**

Mayor Pro-Temporare Studebaker called the meeting to order at **6:00 p.m.**; immediately followed by the **Pledge of Allegiance**.

- 1) **Roll Call:** Councilors Cannon, Hinkley, Palmer, Studebaker and Wilson responded as present; Mayor Newport was excused. **QUORUM PRESENT.**
- 2) **Agenda Adjustments** - the agenda was adopted with no changes.
- 3) **Public Input:** Mr. Randy Rand of 654 Gustaf St. asked if the City could enhance its dust control and fire prevention measures in and around the Gustaf St. and 7th Avenue area and the road leading onto the City water reservoir. Council tasked City Manager Staven to discuss the dust control matter with Mr. Nistler, the property owner who is currently constructing an access road to his property and who is responsible for dust control measures during the construction and the annual road maintenance once the road is constructed. City Manager Staven was further tasked to coordinate with city staff and the Oregon Department of Fire personnel about potential fire prevention measures and options for that location.
- 4) **Public Hearing - NONE**
- 5) **Presentations:** City Auditor Steve Tuchscherer, CPA presented the FY 2016-17 Audit Report to the City Council for adoption. Council members asked to have time to study the report and they asked Mr. Tuchcherer to be available for additional questions and/or Council comments on August 5th, the day the City Council will consider the adoption of the FY16-17 Audit Report and Findings.
- 6) **Staff Reports - NONE**
- 7) **Proclamations: NONE**
- 8) **Resolutions: NONE**
- 9) **Ordinances – NONE**

10)Consent Agenda:

9.1 Adoption of July 1, 2019 Council Meeting Minutes – Councilor Hinkley asked for one correction. Councilor Palmer moved to accept the July 1, 2019 Meeting Minutes as adopted, seconded by Councilor Hinkley; all in favor. **Motion Passed.**

Councilor Hinkley moved, seconded by Councilor Palmer to approve payroll checks #19038 through 19042 in the amount of \$4,206.77; all in favor of the motion. **Motion Passed.**

9.2 Councilor Hinkley moved, seconded by Councilor Palmer to approve July 1, 2019 Council Work Session meeting minutes; all in favor. **Motion Passed.**

9.3 Councilor Hinkley moved, seconded by Councilor Palmer to approve payroll checks#19038 through #19042 in the amount of \$4,206.77; all in favor. **Motion Passed.**

9.4 Item was tabled to August 5th Council Meeting.

9.5 Councilor Palmer moved, seconded by Councilor Hinkley to authorize City Manager Staven to attend the Oregon Association of Water Utilities Summer Conference in Seaside, OR – August 20-22.

11)Old Business – NONE

12)New Business

11.1 City Code Codification – City Manager Staven presented a proposal from American Legal Publishing to codify the uncoded city ordinances at an estimated lump sum cost of \$4,495.00. After a discussion, Councilor Hinkley moved, seconded by Councilor Palmer to accept the proposal to codify city ordinances.

11.2 New Program “Yard of the Month” – City Manager Staven proposed to implement a new program that allows citizens to nominate a property that has been greatly improved in appearance and also to nominate a property that the citizens would like to be improved in appearance. The person whose nomination is chosen would receive a \$25.00 gift certificate from a Gold Hill based business. After a discussion, City Manager Staven was tasked to contact CanDo if they would take the lead on this program.

11.3 Meeting Date Change for September 2nd Council Meeting – City Manager Staven

Councilor Hinkley moved; seconded by Councilor Palmer to move September 2, 2019 Council Meeting/Work Session to the designated by the city charter date; all in favor. **MOTION PASSED. The City Charter is silent on the process.**

After a discussion, the Council Members were polled and the majority opted to move the meeting to Monday, September 9th.

13) Mayor Comments – NONE

14) Councilor Comments:

- Councilor Studebaker informed the Council and the audience present that the Senior Center Cooking Class Program opening has been delayed to October-November time frame.
- Councilor Hinkley informed that the City web site now has information regarding wildfire preparedness and evacuation protocol. She urged everyone to access the information.

Mayor Pro-Temporare Studebaker recessed the meeting at 7.00 p.m. go into the scheduled Executive Session – per Oregon Revised Code 192.660 (2) (a) to consider employment of a public officer, employee, staff member or individual agent/independent contractor.

Council entered back into open session at 9:02 p.m.; no action was taken.

Mayor Pro-Temporare Studebaker adjourned the meeting at 9:03 p.m.

Minutes Approved by: _____


Pete Newport, Mayor

Attest by: _____


Harry A. Staven, City Manager/Recorder