

Transient Lodging Tax Form

For complete information on Gold Hill Transient Lodging Tax see Gold Hill Municipal Code

>The fields on this form can be completed and the form can be printed, signed and submitted to the office with
 >Or, saved and sent electronically via email to jessica.simpson@ci.goldhill.or.us or by Fax: 541-855-4501,
 >Or, printed with blanks and filled in by hand, then submitted with payment.

Please note: You will need to ensure that payment is received by the City of Gold Hill by the due date if you submit this form

Business Name: _____ **Customer Number:** _____

Owner/Operator: _____

Location(s): _____

Tax Computation for the Period Ending:	
Due Date	
If Due Date falls on a weekend or holiday the report and payment are due the next City of Gold Hill business day. Returns are due and payable and to be received at City Hall by the 15th of the month following the end of each reporting period.	

Tax obligation calculation:	Instructions:	
1. Gross rents received for the period	You Input	
2. Exemptions (see Gold Hill Municipal Code)	You Input	
3. Adjusted gross rents (line 1 minus line 2 of applicable exemption(s))	Calculated	
4. Tax on adjusted gross rents (6% of line 3)	Calculated	
5. Tax underpayment - prior period	You Input	
6. Tax overpayment - prior period	You Input	
7. Total amount due (add lines 4, 5, and 6)	Calculated	

Please answer the following questions:		
1. Total calendar days rooms were available during this period	You Input	
2. Number of rooms/suites in your establishment	You Input	
3. Total rooms/suites available (line 2 multiplied by line 1)	Calculated	
4. Total rooms/suites rented during this period	You Input	

To the best of my knowledge and belief, I declare the information supplied by me herein is correct and true.

Name: _____ **Title:** _____

Signature: _____ **Phone:** _____

Digital Signature is allowable if transmitted electronically with email address

Date: _____ **Email:** _____

Return Form To:

Physical Address: 420 6th Ave Gold Hill, OR 97525

Mailing Address: P.O. Box 308 Gold Hill, OR 97525

Phone: (541) 855-1525 | Fax: (541) 855-4501 | Email: jessica.simpson@ci.goldhill.or.us

