

**City of Gold Hill City Council
Meeting Minutes
June 15, 2020**

Pro tem Mayor Brad Studebaker called the meeting to order at 6:00 p.m.

- 1) **Roll Call:** Pro tem Mayor Studebaker, Councilors Hinkley, Palmer, Wilson, Rigney and Biedscheid responded as present. **QUORUM PRESENT.** PTM Studebaker mentioned with former Mayor Pete Newport's resignation, the Council will accept applications for anyone wishing to run for Mayor. He then led the Pledge of Allegiance.

He invited City Manager Jessica Simpson to explain the Mayoral election process. CM Simpson clarified that applications are available on the City's website or alternatively, anyone can come directly to City Hall to acquire one. The City will accept applications up to the next City Council meeting. She added the City's Charter dictates that the vacancy of an elected official shall be appointed by a majority vote of the Council. After all applications are received, the Council can then retroactively vote for the new Mayor, whom would serve through December 31, 2020.

- 2) **Agenda Adjustments – NONE**

- 3) **Public Input – NONE**

- 4) **Public Hearing – Budget Hearing – NONE**

- 5) **Presentations – NONE**

- 6) **Staff Reports – NONE**

- 7) **Proclamations – NONE**

- 8) **Resolutions:**

**8.1 Resolution 20-R-04 Resolution Adopting the Budget for Fiscal Year
2020-2021:**

CM Simpson noted a minor amendment after the budget was previously approved. The water and sewer bond funds that the City was going to be closing and reallocating funds were updated to reflect the actual end of year (final) number. When the budget was approved, the year was still materializing and hence, those numbers were earlier numbers. Since no additional funds are moving into those accounts, the City now knows and has those final totals which modified the budget by approximately \$600.

CM Simpson read Resolution 20-R-04 aloud. Councilor Biedscheid inquired as to where the \$127,000 was transferring to. CM Simpson informed everyone the detailed list is on the next Resolution but in summary, \$93,300 was allotted to the Public Safety Fund and \$33,942 was allotted to the Water Fund respectively.

Councilor Palmer moved that Council adopt the Resolution. Councilor Hinkley seconded. All

Councilors present voted in favor. **MOTION PASSED.**

8.2 Resolution 20-R-05 Resolution Authorizing Interfund Transfer of Appropriations and the Creation and Abolishment of Certain Special Funds in the Fiscal Year 2020-2021 Budget of the City of Gold Hill, Oregon

CM Simpson read Resolution 20-R-05 aloud. Councilor Hinkley moved that Council adopt the Resolution. Councilor Biedscheid seconded. All Councilors present voted in favor. **MOTION PASSED.**

8.3 Resolution 20-R-06 Resolution Declaring the City of Gold Hill's Election to Receive State Revenues

CM Simpson read Resolution 20-R-06 aloud. Councilor Wilson moved that Council adopt the Resolution. Councilor Rigney seconded. All Councilors present voted in favor. **MOTION PASSED.**

Councilor Biedscheid posed a question with regards to the amounts of money. CM Simpson responded that overall funding is approximately \$15,000 and some of those funds are discussed in the next resolution.

8.4 Resolution 20-R-07 Resolution Certifying City of Gold Hill Services

CM Simpson read Resolution 20-R-07 aloud. Councilor Hinkley moved that Council adopt the Resolution. Councilor Wilson seconded. All Councilors present voted in favor. **MOTION PASSED.**

Councilor Palmer presented a concern as to whether the services offered by the City qualified it to receive grant funds. CM Simpson replied that all the City needed to qualify is four services and we currently have five.

8.5 Resolution 20-R-08 Resolution of the City of Gold Hill to Declare Legal Holidays and Closing of City Hall to Observe the Holiday

CM Simpson read Resolution 20-R-08 aloud. Councilor Hinkley moved that Council adopt the Resolution. Councilor Palmer seconded. All Councilors present voted in favor. **MOTION PASSED.**

9) Ordinances – NONE

10) Consent Agenda:

10.1 Approval of City Council Meeting Minutes for June 1, 2020

Councilor Palmer moved that the Council approve the minutes for June 1, 2020. Councilor Rigney seconded. **MOTION PASSED.**

11) Old Business:

11.1 CDBG Emergency Small Business and Micro-Enterprise Grant Assistance Program

Mayor pro tem Studebaker discussed how vital this grant program is for the City's small businesses and encouraged the Council to notify the community, so they are aware of this benefit. A public Town Hall meeting was set for July 18, 2020, from 9-11 a.m. at the Sports Park. He orated a detailed list of qualifications for businesses to meet specific requirements. It was stressed this was a time sensitive matter and it was a first come first serve situation until the grant funds were depleted. Councilor Hinkley suggested a non-comment Facebook page wherein critical messages and information such as this could be posted to the citizens.

12) New Business –

12.1 Application Period for Appointing Interim Mayor

It was noted that this topic was discussed at the beginning of the meeting. Of mention was the July 6th deadline to have applications in (which is the day of the next Council meeting).

12.2 Public Hearings in the Park

Pro tem Mayor Studebaker brought up the three public meeting dates in the Sports Park to discuss the most pressing three issues facing the City, which were 1) Wastewater Options (Mtg. July 18), White Water Park - (Mtg. August 10) and Sign-up for Committees (Mtg. October 15).

Brief supplemental discussions were realized around the pros and cons of the 2028 Olympics with regards to the Whitewater Park. The Beach Park cleanup day was discussed. Hugh Schoonover of "Can Do" was in attendance and discussed putting in a concrete pad and possibly a gazebo in the Sports Park. Councilor Hinkley suggested "Can Do" have a liaison on the Parks Committee.

13) City Manager Report –

CM Simpson briefed everyone as to the progress of the Vision software and how training has already commenced. She highlighted that the first court date is set for July 15, 2020 with Judge Jennifer Zammetti whom is being sworn in on July 6, 2020. The primary focus is the code enforcement of hazardous or urgent violations from the onset and gradually go from there.

She then switched over to construction and touched on getting the water main replaced in front of Sweed Machinery. She enlightened everyone that ODOT cancelled constructing ADA ramps this year but do plan to do it next summer, which hampers the City's street re-paving plans at Estremado Street. This is significant because it saves the City money by ODOT doing the ADA ramps as opposed to the City erecting those. She added that the City possesses a grant that

covers this. However, it may expire due to the new date so we will look into requesting an extension. Not delayed due to ADA ramps were Gustaf and Fredenburg Streets, which are scheduled to be re-paved sometime next month.

Fire District #3 will again be presenting the Bio Mass bin June 26 through June 28th. CM Simpson was able to facilitate getting the bin put in a more central and visible place; across from the 4th Avenue Sports Bar. As a second option, a truck and trailer can be placed directly at a domicile to be loaded by the resident. Fire assessment will also be offered as a free service.

As to the Peer Review requested at the last Council Meeting, CM Simpson handed out a letter drafted by Civil West reflecting a list of their past invoices and write-offs to the City. Estimates were discussed as to what the different engineering entities would charge to conduct a Peer Review. The estimates varied in accordance to the level of detail the City requested. However, OAWU is already conducting the review free of charge. This is favorable due to the City not budgeting for a Peer Review which would cost at minimum \$5,000 and could top out at \$27,000, depending on the grade and detail petitioned.

14) Mayor Comments

Mayor Pro Tem Studebaker expressed his opinion that we are a great Council and that he is glad everyone can discuss issues in a civil and orderly manner. In addition, he is quite confident our community will get through this COVID19 pandemic. Lastly, he commented positively and expressed everyone's thanks on Hanby Middle School's art banner and Patrick Elementary School's art contest winners' art exhibitions, which are hanging proudly in City Hall.


15) Councilor Comments –

Councilor Hinkley commended CM Simpson for her role in finishing all three past administration's audits in a timely manner, finishing the budget items expeditiously and drafting the Resolutions in a very professional format.

Councilor Palmer wished to thank Civil West for providing the invoice breakdown.

Adjournment

Pro tem Mayor Brad Studebaker adjourned the meeting at 7:00 pm.

Minutes Approved by: 
Brad Studebaker, Mayor pro tem

Attested by: 
Jessica Simpson, City Recorder